



Brookings County Conservation District

205 6th Street – Brookings, SD 57006

Telephone: 605.692.8003 ext. 3

www.brookingsconservation.org

Employment Application

Applicant Information

Full Name: _____ Date: _____
Last First M.I.

Address: _____
Street Address Apartment/Unit #

City State ZIP Code

Phone: _____ Email _____

Cell: _____

Position Applied For: _____

Are you a citizen of the United States? YES NO If no, are you authorized to work in the U.S.? YES NO

Do you have a valid Driver's License? YES NO _____

Have you ever been convicted of a felony? YES NO

If yes, explain: _____

References

Please list three references of persons not related to you, whom you have known at least one year

Full Name: _____ Relationship: _____
Company: _____ Phone: _____
Address: _____

Full Name: _____ Relationship: _____
Company: _____ Phone: _____
Address: _____

Full Name: _____ Relationship: _____
Company: _____ Phone: _____
Address: _____

Previous Employment

Company: _____ Phone: _____
Address: _____ Supervisor: _____
From: _____ To: _____ Reason for Leaving: _____
May we contact your previous supervisor for a reference? YES NO

Company: _____ Phone: _____
Address: _____ Supervisor: _____
From: _____ To: _____ Reason for Leaving: _____
May we contact your previous supervisor for a reference? YES NO

Company: _____ Phone: _____
Address: _____ Supervisor: _____
From: _____ To: _____ Reason for Leaving: _____
May we contact your previous supervisor for a reference? YES NO

Disclaimer and Signature

I certify that my answers are true and complete to the best of my knowledge. If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

I authorize investigation of all statements contained herein and the references and employers listed above to give you any and all information concerning my previous employment and any pertinent information they may have, personal or otherwise, and release the company from all liability for damage that may result from the utilization of such information.

Signature: _____ Date: _____

It is the policy of the Brookings County Conservation District to provide equal opportunity to all persons as it pertains to providing services and employment opportunities in order to ensure that there will be no discrimination against any person on the basis of race, color, religion, national origin, age, gender disability, or veteran status, or on any other basis prohibited by law, BCCD will always endeavor to employ and promote the most qualified persons, with selection based on qualification, skill, training, and attainment of Affirmative Action goals.