

**BROOKINGS CONSERVATION DISTRICT BOARD OF SUPERVISORS**  
**MINUTES OF MEETING**  
**FRIDAY, JANUARY 6, 2023 AT 1:30 PM**      **BCCD OFFICE**

**MEMBERS PRESENT:** Rick Kerr, Jerry Oines, John Heylens, Brad Hanson.

**DISTRICT ADVISORS:** Larry Jensen, Mark Stime.

**ABSENT:** Darrell DeBoer, Mike Bjerke and Stephne Miller

**OTHERS PRESENT:** Jon Finnegan, Patty Gullickson, Jeremy Sova from NCRS

Chairman Kerr called the meeting to order at 1:35 PM .

**APPROVAL OF AGENDA:** Heylens moved to approve the agenda, second by Hanson. Motion carried.

**APPROVAL OF MINUTES:** The minutes from the December 7, 2022 meeting were sent to the supervisors prior to this meeting. Hanson moved to approve the minutes, second by Heylens . Motion carried.

**NRCS OFFICE REPORT** – Jeremy Sova, NRCS District Conservationist, Motion was made by Heylens and seconded by Hanson to approve and sign 1 CSP renewal applicants. Motion carried

**CONSERVATION PLANS** – None

**TREASURER’S REPORT:**

General Fund Balance (11/30/2022)	\$ 102,696.61
Money Market II	\$ 97,822.31
Big Sioux Water Festival ( <i>non-conservation district funds</i> )	\$ 11,821.95
Accounts Receivable (as of 12/7/2022)	\$ 534.37
Accounts Payable:	
BankStar – 2021 Kubota Tractor - Principal	\$ 109,000.00
<i>(4 annual pmts. Of \$13,500.00)Maturity 5/4/2027</i>	
<i>Paid on acct</i>	<u>\$ 49,000.00</u>
<i>Loan Balance</i>	<u>\$ 60,000.00</u>

Motion made by Hanson to accept the treasurer’s report, second by Heylens . Motion carried.

**RECEIPTS & DISBURSEMENTS AND BILLS PRESENTED FOR PAYMENT:**

Motion was made by Hanson and seconded by Heylens to approve all receipts and disbursements. Motion carried

**REPORT ON DISTRICT SERVICES & CORRESPONSENCE:**

Jon reported that the tree planter is fixed and ready for spring planting. Lease tractors from John Deere are still coming. Electricians are coming this month to finish electrical in the back part of shop.

**UNFINISHED BUSINESS:**

- Christmas party date was set for Jan 25<sup>th</sup>, at the Ridge at 6 PM. Will extend invite to NCRS employees
- Small claim that was filed has been paid in full.

## **NEW BUSINESS:**

- Motion was made by Hanson and seconded by Heylens to appoint Jerry Oines as a board member for a 2 yr term. Motion carried.
- Patty Gullickson will find someone to do a first aid class for all employees and board members.
- Motion was made by Heylens and second by Oines to purchases a new tiller for \$20,000. Motion carried.
- Motion was made by Heylens and second by Oines to spend up to \$55,000 on a  $\frac{3}{4}$  ton extended cab 4 x 4 work pickup for the shed. Motion carried.
- Motion was made by Heylens and seconded by Hanson to keep the current officers the same -Rick Kerr as chairman and Jerry Oines as treasurer. Motion carried
- Motion by Hanson seconded by Oines to keep Advisors as they are Larry Jensen, Mike Bjerke, Stephne Miller and Mark Stime. Motion carried.
- Motion by Heylens and second by Oines to approve the Annual Plan of Work.
- Supervisor Standing Committee Appointment motion was made by Heylens and second by Hanson to keep the committees the same as 2022 but take Joel Koch off and add Mike Bjerke in his place. Motion carried.
- Patty will take financials into Rykhus this coming week.

## **UPCOMING MEETINGS/EVENTS:**

**EXECUTIVE SESSION:** Rick Kerr called executive session at 3:00 PM to discuss employee's review. Executive session ended at 3:15 PM

Motion was made by Heylens and seconded by Oines to give raises to employees . Motion Carried

## **OTHER BUSINESS:**

**NEXT SCHEDULED BOARD MEETING: MONDAY, February 6 , 2023 at 12:00 PM . Location: BCCD Building**

Being no further business to come before the meeting, Chairman Kerr declared the meeting adjourned at 3:30PM.

---

Patty Gullickson, Recording Secretary